



City of Concord

City Council

Meeting Agenda

Monday, July 12, 2021

7:00 PM

City Council Chambers
37 Green Street
Concord, New Hampshire

*Non-public session in accordance with RSA 91-A:3, II (I), consideration of legal advice,
to take place at 6:00 p.m.*

1. Call to order.
2. Invocation.
3. Pledge of Allegiance.
4. Roll Call.
5. Approval of the Meeting Minutes.

June 14, 2021 City Council Draft Meeting Minutes.

Attachments: [Minutes](#)

June 21, 2021 City Council Draft Meeting Minutes.

Attachments: [Minutes](#)

6. Agenda overview by the Mayor.
7. Update from the New Hampshire Preservation Alliance regarding the Gas Holder building.

*****Consent Agenda Items*****

Referrals to Community Development, General Services and the City Solicitor

8. Communication from Patricia B. Michaud seeking to have the emergency lane designation for Abbottville Road released for the portion of the private road that crosses her property at 394 North State Street.
Attachments: [Communication](#)
9. Communication from Kevin Walker, John Flatley Company, requesting consideration be made to rezone City of Concord Parcel 46Z-33, Map 46 Block 233, currently zoned Medium Density Residential (RM) to Gateway Performance District (GWP) to allow a residential multi-family development.
Attachments: [Communication](#)

Items Tabled for August 9, 2021 Public Hearings

10. Resolution establishing an Opioid Abatement Reserve fund for expenses related to opioid abatement, appropriating the sum of \$13,425.24 as a transfer to the Opioid Abatement Reserve fund, for Fiscal Year 2021 retroactive to June 30, 2021, and accepting the sum of \$13,425.24 for this purpose; together with report from the Deputy City Manager-Finance.
Attachments: [Resolution](#)
[Report](#)
11. Resolution appropriating the sum of \$12,500 for a facility assessment of Beaver Meadow Golf Course and authorizing the use of Golf Fund Balance for this purpose; together with report from the Deputy City Manager - Finance.
Attachments: [Resolution](#)
[Report](#)
12. Resolution appropriating the sum of \$23,118.64 for the Annual Roadway Surface Improvements project (CIP #78) and accepting the sum of \$23,118.64 in Resident Granite Curb Cost Sharing Program contributions for this purpose; together with report from the General Services Director.
Attachments: [Resolution](#)
[Report](#)
13. Resolution appropriating the sum of \$23,151 for law enforcement related programs and accepting the sum of \$23,151 in unmatched grant funds from the United States Department of Justice, Edward Byrne Memorial Justice Assistance Grant program for this purpose; together with report from the Deputy Chief of Police.
Attachments: [Resolution](#)
[Report](#)
14. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance, Article 28-9, Administration and Enforcement; together with report from the City Solicitor.
Attachments: [Ordinance](#)
[Report](#)
15. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index, modifying positions within Schedule D based on Fiscal Year 22 Budget Appropriations; together with report from the Director of Human Resources and Labor Relations.
Attachments: [Ordinance](#)
[Report](#)

From the City Manager

16. Positive Citizen Comments.
Attachments: [Citizen Comments](#)

Consent Reports

17. Diminimus gifts and donations report from the Arena and Arena Properties Manager requesting authorization to accept a gift of 300 pairs of roller skates, as provided for under the pre-authorization granted by City Council.
Attachments: [Report](#)
18. Diminimus gifts and donations report from the Human Services Director requesting authorization to accept monetary gift totaling \$11.39, as provided under the pre-authorization granted by City Council.
Attachments: [Report](#)
19. Diminimus gifts and donations report from the Human Services Director requesting authorization to accept a monetary gift totaling \$650, as provided under the pre-authorization granted by City Council.
Attachments: [Report](#)
20. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$4,925.98, as provided for under the pre-authorization granted by City Council.
Attachments: [Report](#)
21. Diminimus gifts and donations report from the Library Director requesting authorization to accept grant funding from the Library Services and Technology Act (LSTA) in the amount of \$5,742.00, as provided for under preauthorization granted by the City Council.
Attachments: [Report](#)
22. Diminimus gifts and donations report from the Parks and Recreation Director requesting authorization to accept monetary gifts totaling \$11,265 as provided for under the pre-authorization granted by City Council.
Attachments: [Report](#)
23. Report from the Deputy City Manager - Development requesting the City Manager be authorized to grant a License agreement to Liberty Utilities for a regulator structure located within the City's right of way at 1 Black Hill Road. (Revised license agreement and map submitted.)

Attachments: [Report](#)
[Regulator License Agreement](#)
[Revised License Agreement](#)
[Exhibit 1 - Map](#)

24. Report from the Deputy City Manager - Development authorizing the City Manager to enter into an amendment to the November 23, 2020 License with Bangor Bank to (1) replace the glass canopy at 82 N. Main Street with a steel louver canopy and (2) revise the building address in the license to 82 N. Main Street.

Attachments: [Report](#)
[Amendment to License](#)
[Fully Executed License-Bangor Savings Bank 2020](#)
[Canopy Detail Sketch](#)
[Visual depiction of Louvers](#)

25. Report from the Deputy City Manager - Finance regarding American Rescue Plan Act (ARPA) funding status.

Attachments: [Report](#)
[New Hampshire NEU's Listing](#)

26. Report from the Deputy City Manager - Development requesting authorization for the City Manager to enter into a License Agreement with the Greater Concord Chamber of Commerce for the installation of a painted mural on City property at 137 Storrs Street.

Attachments: [Report](#)
[License Agreement](#)
[Exhibit A-2021 Mural Depiction](#)
[Request Ltr from Chamber](#)
[Stairwell Before Picture](#)
[2021 James Chase CV](#)

27. Quarterly Current Use Tax Report from the Director of Real Estate Assessments.

Attachments: [Report](#)

28. Report from the General Services Director requesting authorization to convert an existing vacant Fleet Maintenance Technician position to a Fleet Body and Maintenance Tech/Welder.

Attachments: [Report](#)

29. Report from the General Services Director regarding the reorganization of the Water Treatment Plant.

Attachments: [Report](#)

30. Report from the Senior Planner requesting authorization for the City Manager to amend a trail and license agreement with the Friends of the Concord Lake-Sunapee Rail Trail to build and maintain additional multi-use rail trail on City property.

Attachments: [Report](#)

[Map](#)

[Trail Agreement Amendment](#)

[Memo from The Friends of the Concord-Lake Sunapee Rail Trail](#)

31. Status report from the Purchasing Manager regarding RFP 01-20, Ground Mounted Solar PV Systems on City-Owned Parcels, project site the Waste Water Treatment Plant, 125 Hall Street.

Attachments: [Report](#)

Consent Resolutions

32. Resolution repurposing the sum of \$53,455.06 from the completed Fiscal Year 2021 Screw Pump Repair subproject (CIP #104) to a new Containment Berm Repair subproject (CIP #104): together with report from the General Services Director.

Attachments: [Resolution](#)

[Report](#)

33. Resolution authorizing the City Manager to submit an application to the United States Department of Justice - Edward Byrne Memorial Justice Assistance Grant Program for funds designated for law enforcement related programs; together with report from the Police Department.

Attachments: [Resolution](#)

[Report](#)

34. Resolution Ordering the Elimination of a Hazardous Building at 107-109 South Main Street in Concord, NH; together with report from the Code Administrator.

Attachments: [Resolution](#)

[Report](#)

[Ordinance Article 26-8 \(Hazardous Buildings and Structures\)](#)

[Chapter 155-B \(Hazardous and Dilapidated Buildings\)](#)

[Photographs](#)

35. Resolution authorizing the City Manager to enter into a Development Agreement Amendment with Interchange Development L.L.C.; together with report from the Director of Redevelopment, Downtown Services, and Special Projects.

Attachments: [Resolution](#)

[Report](#)

[Development Agreement Executed 05-11-2021](#)

Appointments

36. City Managers proposed appointment to the Zoning Board of Adjustment: Laura Scott
Attachments: [Report](#)
37. City Manager's Appointment to the Zoning Board of Adjustment: Tedd Evans
Attachments: [Report](#)
[Resume](#)

End of Consent Agenda

Public Hearings

- 38A. Resolution appropriating the sum of \$5,000 for use in the Roadway Surface Improvements project (CIP #78) to perform pavement restoration on Eastside Drive and accepting the sum of \$5,000 as payment from a recalled surety bond for this purpose; together with report from the City Engineer.
Attachments: [Resolution](#)
[Report](#)
- 38B. Resolution appropriating the sum of \$10,825 for the purchase of a tracked trail groomer for the Beaver Meadow Golf Course (CIP #515) and accepting the sum of \$10,825 as a donation from the Capital Ski and Outing Club for this purpose; together with report from the Assistant Parks & Recreation Director.
Attachments: [Resolution](#)
[Report](#)
- 38C. Resolution appropriating the sum of \$12,750 for the installation of water for the dog park at Terrill Park (CIP #59) and accepting the sum of \$12,750 from the Concord Rotary Club for this purpose; together with report from the Parks & Recreation Director.
Attachments: [Resolution](#)
[Report](#)
- 38D. Resolution re-adopting the Beneflex Plan and authorizing the City Manager to execute Beneflex Plan Documents.
Attachments: [Resolution](#)
- 38E. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index, Parking Officer and Equipment Technician; together with report from the Director of Redevelopment, Downtown Services, and Special Projects, the Police Chief and the Human Resources and Labor Relations Director.

Attachments: [Ordinance](#)
[Report](#)
[Job Description](#)

Public Hearing Action

39. Resolution appropriating the sum of \$5,000 for use in the Roadway Surface Improvements project (CIP #78) to perform pavement restoration on Eastside Drive and accepting the sum of \$5,000 as payment from a recalled surety bond for this purpose; together with report from the City Engineer.
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[Report](#)
40. Resolution appropriating the sum of \$10,825 for the purchase of a tracked trail groomer for the Beaver Meadow Golf Course (CIP #515) and accepting the sum of \$10,825 as a donation from the Capital Ski and Outing Club for this purpose; together with report from the Assistant Parks & Recreation Director.
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[Report](#)
41. Resolution appropriating the sum of \$12,750 for the installation of water for the dog park at Terrill Park (CIP #59) and accepting the sum of \$12,750 from the Concord Rotary Club for this purpose; together with report from the Parks & Recreation Director.
Attachments: [Resolution](#)
[Report](#)
42. Resolution re-adopting the Beneflex Plan and authorizing the City Manager to execute Beneflex Plan Documents.
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43. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index, Parking Officer and Equipment Technician; together with report from the Director of Redevelopment, Downtown Services, and Special Projects, the Police Chief and the Human Resources and Labor Relations Director.
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[Job Description](#)

Reports**New Business****Unfinished Business****Comments, Requests by Mayor, City Councilors****Comments, Requests by the City Manager**

Adjournment**Information**

Inf1 March 24, April 28, and May 26, 2021 Energy and Environment Advisory Committee Meeting Minutes.

Attachments: [March Minutes](#)
[April Minutes](#)
[May Minutes](#)

Inf2 May 13, 2021 Golf Course Advisory Committee Minutes.

Attachments: [Minutes](#)

Inf3 June 14, 2021 Concord Public Library Board of Trustee Meeting Minutes.

Attachments: [Minutes](#)

Inf4 June 17, 2021 Golf Course Advisory Committee Draft Meeting Minutes.

Attachments: [Minutes](#)

Inf5 June 22, 2021 Ad-Hoc Beaver Meadow Golf Course Clubhouse Committee Draft Meeting Minutes.

Attachments: [Minutes](#)

Inf6 Communication from Comcast Cable regarding courtesy adjustments for regional sport network fees.

Attachments: [Communication](#)