

CONCORD PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes

Monday, June 20, 2022 (rescheduled from 6/6/22)

6:00 PM

Library Shakespeare Room

In Attendance: Jeremy Clemans, Chris Casco, the Library Director-Todd Fabian, Norm Kinsler, Michelle Marino, Charles O'Leary, Lisa Sands, Ali Sekou

1. J. Clemans calls to order at 6:02 pm.

2. Accept Minutes of May 16, 2022 monthly meeting, N. Kinsler motion to accept, C. Casco seconds.

3. Public Comments - None

4. Library Director's Report and Monthly Update

- A staff member's husband passed away last week. Tomorrow morning the staff are deciding on what to give as a gift. The Trustees expressed a desire to contribute towards a gift to express the Board's condolences.
- 90% done with the eBike Bookmobile design phase. Staff members who will be riding the eBikes will be provided with safety gear and will have training with the Concord Police (safety gear will be tested out at this training). The Library does not have to acquire additional (an addendum to) insurance. Department heads and the Director will be trained on the eBikes, as well as most full-time staff and perhaps some part timers. The eBikes will be delivered in a few weeks.
- L. Sands asks about events where the eBike Bookmobiles will be present: The Director responded with a few examples such as: Perhaps at the Farmers Market on Saturday mornings, National Night Out, the Multicultural Festival, in Penacook if there is an event there (such as the farmer's market). This is also a marketing tool (exposure) as much as anything else. Mobile hotspot and a variety of library items will be available.
- N. Kinsler makes a motion to accept the eBike Bookmobile Policy, C. Casco seconds.
- Update on approved funding to open the Penacook branch for additional hours. The Library is looking to hire more people to cover new shifts. Part time work is very hard to find. The Library is looking into partnering with colleges offering MLS degrees to locate MLS students to fill possible internship positions in the future.
- L. Sands asked about the CIP project for a newly renovated main library - The Director responds - looking at 2027-2028.
- Potential patio project is moved to FY 2024 (placeholder).
- The possible purchase of a property on Prince Street house is now a few years down the line.
- Getting positive feedback on the renovated Children's Room.
- The Library's summer reading program launched today.

5. CPL Foundation Update-

- No update – The Foundation has not met since our last meeting. The Foundation is meeting this coming Wednesday - the last until the fall.

6. New Business

- Nominate Trustee officers.
 - J. Clemans motions to nominate M. Marino to continue as Secretary, N. Kinsler seconds.
 - J. Clemans motions to nominate N. Kinsler as Vice Chair, C. Casco seconds.
 - A. Sekou motions to nominate J. Clemans as Chair for one year (N. Kinsler will move into the Chair position next year); C. Casco seconds.
 - The Trustee Chair will now be a one-year position only.
- Discuss changing the day and meeting time for monthly Trustee meetings starting in the fall. J. Clemans motions to keep meeting the first Monday of the month unless it is a holiday; C. O'Leary seconds.
- J. Clemans motions that we do not meet in the month of July and August unless there is an emergency meeting; C. Casco seconds.

7. Old Business - see Penacook branch and budget update notes above.

8. Next Meeting on September 12, 2022.

9. J. Clemans motions to adjourn at 6:45 pm, C. Casco seconds.