



City of Concord

City Council

Meeting Agenda

Monday, December 14, 2015

7:00 PM

City Council Chambers
37 Green Street
Concord, NH 03301

1. Call to Order.
2. Invocation by Reverend Tim Wildman, Pastoral Counselor, First Congregational Church
3. Pledge of Allegiance.
4. Roll Call.
5. Approval of the Meeting Minutes.

November 9, 2015 City Council Meeting Minutes.

Attachments: [Minutes](#)

6. Resolution proclaiming December 2015 as Capital Region Food Program Month.
(For presentation in December)
Attachments: [Resolution](#)
7. Presentation by Todd Fabian, Library Director, regarding Concord Public Library Initiatives.
8. Agenda overview by the Mayor.

*****Consent Agenda Items*****

Note: items listed as pulled from the consent agenda will be discussed at the end of the meeting.

Referral to the Energy and Environment Advisory Committee

9. Communication from Walter Carlson requesting that the City look into placing solar panels in the open area at Concord Airport. (Pulled from consent by Councilor St. Hilaire)
Attachments: [Communication](#)

Items Tabled for January 11, 2016 Public Hearings

10. Resolution accepting and appropriating the sum of \$16,934.40 in grant funds from the New Hampshire Highway Safety Agency, funds designated for DWI / Impaired Driver Patrols; together with report from the Police Department.

Attachments: [Resolution](#)
[Report](#)

11. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 29.2, Public Capital Facilities Impact Fees, Senior Housing; together with report from the Assistant City Planner.

Attachments: [Ordinance](#)
[Report](#)

12. Report from the City Planner amendment to Mapped Line of Future Street - Bog Road to Kyle Road.

Attachments: [Report](#)
[Map](#)
[Power Point Slides](#)

From the City Manager

13. Positive Citizen Comments

Attachments: [Positive Citizen Comments](#)

Consent Reports

14. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$2,510.73 as provided for under the pre-authorization granted by City Council.

Attachments: [Report](#)

15. Diminimus gifts and donation report from the City Manager requesting authorization to accept four Melissa Anne Miller oil paintings, approximated value \$150+, as provided for under the pre-authorization granted by City Council.

Attachments: [Report](#)

16. Cable TV Franchise Agreement negotiations extension report from the City Solicitor.

Attachments: [Report](#)

17. Comprehensive Annual Financial Report for Fiscal Year 2015.

Attachments: [Report](#)
[CAFR 2015](#)

18. Report from the Fire Chief on the revision of the City's Local Emergency Operations Plan.

Attachments: [Report](#)
[Base Plan](#)
[Annex A](#)
[Annex B](#)
[Annex C](#)
[Appendix A-B-C](#)
[Appendix D-NIMS](#)

19. Report from the Fire Chief on an application for a grant funding opportunity from the New Hampshire Department of Safety for critical infrastructure protection for the Fire Department's headquarters complex and communications center.

Attachments: [Report](#)

20. Report from the City Engineer on the status of the US Route 3 Corridor (North) Improvement Project (CIP35). (Pulled from consent by Councilor Coen)

Attachments: [Report](#)

21. Report authorizing the City Manager to enter into a License Agreement with the 1883 Black Ice Pond Hockey Association for temporary installation of flags on sections of North and South Main Street.

Attachments: [Report](#)
[Draft License Agreement](#)
[BlackIce Flag Black](#)
[BlackIce Flag Blue](#)
[BlackIce Flag white](#)

22. Report from the Transportation Policy Advisory Committee in response to a referral from City Council regarding a resident concern on wheelchair accessibility on Union Street.

Attachments: [Report](#)

23. Report from the Traffic Operations Committee in response to a communication from Councilor Herschlag regarding a request by residents of Borough Road to consider installing Deer Crossing signs on Borough Road between Blueberry and Millstream Lanes.

Attachments: [Report](#)

24. Report from the Deputy City Manager - Development recommending authorization for the hosting of the "Runway 5K" at the Concord Municipal Airport in 2016.

Attachments: [Report](#)

25. Report from the Economic Development Advisory Council regarding suggestions for Business Development Strategies.

Attachments: [Report](#)

Consent Resolutions

26. Resolution in honor of the services of Battalion Chief Guy Newbery (for presentation in January).

Attachments: [Resolution](#)

27. Resolution authorizing the submittal of an application to the NH Department of Environmental Services Local Source Water Protection program grant to assist in the purchase of two parcels totaling 116-acres located off of Lakeview Drive and West Parish Road; together with report from the Conservation Commission.

Attachments: [Resolution](#)

[Report](#)

[Map](#)

28. Resolution authorizing the City Manager to apply for and accept up to \$45,000 from the NH Department of Environmental Services for Household Hazardous Waste Collection and Special Project Grants; together with report from the General Services Director.

Attachments: [Resolution and Report](#)

Consent Communications

29. Street closure request for the 1883 Black Ice Pond Hockey Championship to begin on Thursday, January 28, 2016.

Attachments: [Request](#)

Appointments

30. Mayor Bouley's proposed appointment to the Planning Board. Ian D. West

Attachments: [Appointment](#)

From the Mayor

End of Consent Agenda

Public Hearings

- 31A. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-8, Parking Time Limited in Designated Places, Schedule III (Two Hours Between the Hours of 7:00AM and 6:00PM, Monday - Friday) concerning a section of Village Street; together with a report from the Director of Redevelopment, Downtown Services, & Special Projects.

Attachments: [Ordinance](#)
[Report](#)
[Letter from Salon Vogue](#)
[Parking Plan Sample](#)
[Parking Plan with Route 3 Improvement Overlay](#)

- 31B. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance; Article 28-4, Development Design Standards and Article 28-5 Supplemental Standards; together with report from the Assistant City Planner.

Attachments: [Ordinance](#)
[Report](#)

- 31C. Resolution appropriating the sum of \$610,000; accepting \$466,668 from the State of New Hampshire Department of Transportation and authorizing the issuance of bonds and notes for \$143,332 for the purpose of design and construction of the I-393/Horseshoe Pond Drainage Improvements and Watershed Management Study; CIP #571; together with a report from the Associate Engineer. (Public testimony submitted)

Attachments: [Resolution](#)
[Report](#)
[Public Testimony](#)

- 31D. Resolution authorizing and appropriating \$960,000 as a transfer to Trust Fund Reserves; funding for this appropriation shall be entirely from FY 2015 General Fund Assigned Fund Balance; together with report from Deputy City Manager - Finance.

Attachments: [Resolution](#)
[Report](#)

- 31E. Resolution appropriating \$78,000 from Trust Fund Reserves as a supplemental appropriation to the City's General Fund for the purposes of equipment repair, education and training and Community Center Emergency Repairs, funding for these purposes shall be entirely from Trust Fund Reserve accounts.

Attachments: [Resolution](#)

- 31F. Resolution accepting and appropriating the sum of \$200,000, including \$100,000 in grant funds from the Land and Water Conservation Fund and \$100,000 in private donations from the Friends of the Merrimack River Greenway Trail to be used for the design and construction of a portion of the Merrimack River Greenway Trail Project (CIP 543); together with report from the City Engineer.

Attachments: [Resolution](#)
[Report](#)
[Communication from MRGT](#)

- 31G. Resolution accepting and appropriating the sum of \$21,086 from the New Hampshire Charitable Foundation to support projects that enhance the special character and vitality of Concord's downtown and neighborhoods; together with report from the Deputy City Manager - Finance.

Attachments: [Resolution](#)
[Report](#)

Public Hearing Action

32. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-8, Parking Time Limited in Designated Places, Schedule III (Two Hours Between the Hours of 7:00AM and 6:00PM, Monday - Friday) concerning a section of Village Street; together with a report from the Director of Redevelopment, Downtown Services, & Special Projects.

Attachments: [Ordinance](#)
[Report](#)
[Letter from Salon Vogue](#)
[Parking Plan Sample](#)
[Parking Plan with Route 3 Improvement Overlay](#)

33. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance; Article 28-4, Development Design Standards and Article 28-5 Supplemental Standards; together with report from the Assistant City Planner.

Attachments: [Ordinance](#)
[Report](#)

34. Resolution appropriating the sum of \$610,000; accepting \$466,668 from the State of New Hampshire Department of Transportation and authorizing the issuance of bonds and notes for \$143,332 for the purpose of design and construction of the I-393/Horseshoe Pond Drainage Improvements and Watershed Management Study; CIP #571; together with a report from the Associate Engineer. (Public testimony submitted)

Attachments: [Resolution](#)
[Report](#)
[Public Testimony](#)

35. Resolution authorizing and appropriating \$960,000 as a transfer to Trust Fund Reserves; funding for this appropriation shall be entirely from FY 2015 General

Fund Assigned Fund Balance; together with report from Deputy City Manager - Finance.

Attachments: [Resolution](#)
[Report](#)

36. Resolution appropriating \$78,000 from Trust Fund Reserves as a supplemental appropriation to the City's General Fund for the purposes of equipment repair, education and training and Community Center Emergency Repairs, funding for these purposes shall be entirely from Trust Fund Reserve accounts.

Attachments: [Resolution](#)

37. Resolution accepting and appropriating the sum of \$200,000, including \$100,000 in grant funds from the Land and Water Conservation Fund and \$100,000 in private donations from the Friends of the Merrimack River Greenway Trail to be used for the design and construction of a portion of the Merrimack River Greenway Trail Project (CIP 543); together with report from the City Engineer.

Attachments: [Resolution](#)
[Report](#)
[Communication from MRGT](#)

38. Resolution accepting and appropriating the sum of \$21,086 from the New Hampshire Charitable Foundation to support projects that enhance the special character and vitality of Concord's downtown and neighborhoods; together with report from the Deputy City Manager - Finance.

Attachments: [Resolution](#)
[Report](#)

Appointments by the Mayor

Reports

39. Report from the City Engineer on the status of the Downtown Complete Streets Improvement Project (CIP460).

Attachments: [Report](#)

40. Report from the Ad-Hoc Street Tree Committee recommending the adoption of a Street Tree Policy

Attachments: [Report](#)
[Proposed Policy](#)

New Business

41. Communication from Jack Shields, Penacook resident, asking that City Council consider changing the date of Halloween for Penacook to the same day and time as Concord; together with report from former Police Chief regarding Halloween dates

and times within the community. (Additional communication from Jack Shields received)

Attachments: [Request](#)
[Report](#)
[Additional Communication](#)

Unfinished Business

42. Supplemental report from the City Engineer outlining lighting alternatives for the Downtown Complete Streets Improvement Project (CIP460).
Attachments: [Report](#)
43. Ordinance amending the Code of Ordinances, Title III, Building and Housing Codes; Chapter 27, Housing Maintenance and Occupancy Code; Article 27-1, Housing Maintenance and Occupancy Code, Section 27-1-5, Amendments to the International Property Maintenance Code/2009; together with report from Code Administration. (8-14)(9-26C; 9-29) (10-37) (11-41) (12-38) (1-43) (2-57) (3-46) (4-49) (5-46) (6-43) (7-39) (8-27) (9-43) (10-42) (11-42) (12-34) (1-48) (2-35) (3-31) (Action on this item was tabled after a public hearing was held on September 9, 2013.)
Attachments: [Ordinance](#)
[Report](#)
44. Resolution amending the official map so as to establish the mapped lines of a future street for a new street from the intersection of Storrs and Theatre Streets southerly to Langdon Avenue; together with report from the Assistant City Planner. (1-16) (2-33I; 2-42) (3-39) (4-37) (5-58) (6-53) (7-40) (8-65) (9-37) (10-36) (11-40) (12-37)(1-42) (2-56) (3-45) (4-18) (5-45) (6-42) (7-38) (8-26) (9-42) (10-41) (11-41) (12-33) (1-47) (2-34) (3-30) (Action on this item tabled following a February 2013 public hearing)
Attachments: [Resolution](#)
[Report](#)
[Map](#)
45. Report from the Rules Committee recommending revisions to the current Rules of the City Council. (Item tabled, no action taken, at the June 8, 2015 City Council meeting).
Attachments: [Report](#)
[Proposed Council Rules](#)

Comments, Requests by Mayor, City Councilors

Comments, Requests by the City Manager

Consideration of items pulled from the consent agenda for discussion

Items 9 and 20 have been pulled from the consent agenda for discussion.**Consideration of Suspense Items****Adjournment****Information**

- Inf1 September 14, 2015 Street Tree Committee Meeting Minutes.
Attachments: [Minutes](#)
- Inf2 October 22, 2015 Transportation Policy Advisory Committee Meeting Minutes.
Attachments: [Minutes](#)
- Inf3 October 29, 2015 Street Tree Committee Meeting Minutes.
Attachments: [Minutes](#)
- Inf4 November 2, 2015 Concord Public Library Board of Trustees Meeting Minutes.
Attachments: [Minutes](#)
- Inf5 November 19, 2015 Fiscal Policy Advisory Committee Draft Meeting Minutes.
Attachments: [Minutes](#)
- Inf6 November 23, 2015 Street Tree Committee Meeting Minutes.
Attachments: [Minutes](#)
- Inf7 Communication from Comcast Cable notifying the City of Concord of their intent to continue to provide free high-speed internet service to Concord Schools as well as the Library.
Attachments: [Communication](#)
- Inf8 Communication from Comcast Cable notifying the city of new subscription prices that go into effect on December 20, 2015.
Attachments: [Communication](#)
- Inf9 Quarterly Comcast Franchise Fee Payment.
Attachments: [Information](#)
- Inf10 Merrimack County Proposed Budget for the 2016 calendar year.
Attachments: [Merrimack County Proposed Budget](#)
- Inf11 District Two Executive Council Report from Colin Van Ostern.
Attachments: [Report](#)
- Inf12 Communication from Granite State Airport Management Association thanking the City for their support of the Aviation Day and Runway 5K held at the Concord Municipal Airport on November 7, 2015.
Attachments: [Communication](#)

