



# City of Concord

## City Council

### Meeting Agenda

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Monday, February 12, 2018

7:00 PM

City Council Chambers  
37 Green Street  
Concord, NH 03301

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*Non-public session to discuss the City Managers Evaluation in accordance with RSA 91-A: 3, II (a) followed by a non-public session in accordance with RSA 91-A: 3, II (d) to discuss property acquisition and a non-meeting with legal counsel in accordance with RSA 91-A: 2, I (b) to be held at 5:30 p.m.*

1. Call to Order.
2. Invocation by Reverend Virginia Fryer, Bow Mills United Methodist Church.
3. Pledge of Allegiance.
4. Roll Call.
5. Approval of the Meeting Minutes.

January 8, 2018 City Council Meeting Minutes.

**Attachments:** [Minutes](#)

January 29, 2018 City Council Meeting Minutes.

**Attachments:** [Minutes](#)

6. Agenda overview by the Mayor.

*\*\*Consent Agenda Items\*\**

*Items pulled from consent will be discussed at the end of the meeting.*

#### **Referral to Community Development and General Services**

7. Communication from Kelly Buchanan, 152 North Main Street, suggesting the City of Concord only allow construction and snow removal during the early evening and/or early morning hours in the Main Street area.

**Attachments:** [Communication](#)

#### **Items Tabled for March 12, 2018 Public Hearings**

8. Resolution authorizing the Annual Appraisal of Real Estate at Market Value per RSA 75:8-b; together with report from the Director of Real Estate Assessments. (Public hearings to be held in March and April with final action in May)

**Attachments:** [Resolution](#)  
[Report](#)

9. Resolution authorizing and appropriating the sum of \$1,601,622 in Highway Reserve funds to be used for the Fiscal Year 2018 Roadway Surface Improvements project (CIP #78); together with report from the General Services Director.

**Attachments:** [Resolution](#)  
[Report](#)  
[Map](#)  
[CIP #78 Street Listing](#)  
[Street Listing](#)

10. Resolution appropriating the sum of \$20,000 for the renovation of the Concord Municipal Airport terminal lobby and pilot lounge (CIP #75), including an authorization for the issuance of bonds and notes in the amount \$20,000; together with report from the Deputy City Manager - Development.

**Attachments:** [Resolution](#)  
[Report](#)

11. Resolution appropriating the sum of \$7,000 for sponsorship of the New Hampshire Travel Council's Governor's Conference on Tourism to be funded entirely with Economic Development Reserve Funds; together with report from the Economic Development Director.

**Attachments:** [Resolution](#)  
[Report](#)

12. Ordinance amending the Code of Ordinances; Title I, General Code; Chapter 15, Licensing and Regulation of Businesses, Trades and Occupations, Article 15-11, Police False Alarm Charge; together with report from the Police Department.

**Attachments:** [Ordinance](#)  
[Report](#)

### **From the City Manager**

13. Positive Citizen Comments.

**Attachments:** [Report](#)

### **Consent Reports**

14. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$1,867.94 as provided for under the pre-authorization granted by City Council.

**Attachments:** [Report](#)

15. Diminimus gifts and donations report from the Parks and Recreation Director

requesting authorization to accept monetary gifts totaling \$3,149.00 as provided for under the pre-authorization granted by City Council.

**Attachments:** [Report](#)

16. Final report from the City Manager on the Status of City Council's 2016-2017 Priorities.  
**Attachments:** [Report](#)
17. City Council 2018-2019 Priorities Report from the City Manager.  
**Attachments:** [Report](#)  
[January 29, 2018 Meeting Minutes](#)
18. Report from the City Manager requesting authorization to include up to \$5,000 in the FY19 budget to defray City-imposed charges for the inaugural League of NH Craftsmen event on South Main Street. (Pulled from consent by City Manager Aspell)  
**Attachments:** [Report](#)
19. Report from the Deputy City Manager - Finance recommending City Council approve the acceptance of a gift with a value exceeding \$150 for the Beaver Meadow Golf Course.  
**Attachments:** [Report](#)
20. 2018 Fiscal Year to Date Financial Statements from Deputy City Manager - Finance.  
**Attachments:** [Report](#)
21. Quarterly report from the Police and Fire Chiefs on drug overdoses and other statistics.  
**Attachments:** [Report](#)
22. Report from the Traffic Engineer on behalf of the Traffic Operations Committee recommending the installation of a street light on an existing utility pole on the northeast corner of the North State Street/Franklin Street roundabout.  
**Attachments:** [Report](#)
23. Report from the Traffic Engineer on behalf of the Transportation Policy Advisory Committee in response to a referral from Councilor Matson regarding a constituent concern with delivery trucks parking in the median area on Main Street too close to crosswalks.  
**Attachments:** [Report](#)
24. Report from the Traffic Engineer on behalf of the Transportation Policy Advisory Committee in response to a referral from Councilor Bouchard regarding a constituent concern with Loudon Road left turns into the new Dairy Queen site.  
**Attachments:** [Report](#)

25. Report from the Traffic Engineer on behalf of the Transportation Policy Advisory Committee in response to a referral from Councilor Bouchard regarding a constituent concern with cut-through traffic and speeds on Christian Avenue.  
**Attachments:** [Report](#)
26. Report from the Tax Exemption Policy Committee on revision to the Existing Elderly and Blind Exemptions & Veterans Credits from the Director of Real Estate Assessments.  
**Attachments:** [Report](#)
27. Former Allied Leather Tannery Caleb Development Corporation Project Update from the Director of Redevelopment, Downtown Services, and Special Projects.  
**Attachments:** [Report](#)
28. Report from the Parks and Recreation Director in response to a request from the Empire Baseball League to expand to Concord and play their home games at Memorial Field.  
**Attachments:** [Report](#)  
[Request](#)
29. Report from the Facilities Naming Committee and the Recreation and Parks Advisory Committee in response to a communication from Matthew R. St. Onge asking that consideration be given to naming the park at the intersection of Canal Street and MacCoy Street Twin Bridges Park.  
**Attachments:** [Report](#)
30. Hall Street Wastewater Treatment Plant Energy Conservation Initiative report from the General Services Director.  
**Attachments:** [Report](#)

### **Consent Resolutions**

31. Resolution in honor of the services of retired Fire Lieutenant Thomas Freire (for presentation in March)  
**Attachments:** [Resolution](#)
32. Resolution supporting Argen Tech Solutions, Inc.'s tenancy and operation of unmanned aircraft systems (UAS) at the Concord Municipal Airport; together with a report from the Deputy City Manager - Development.  
**Attachments:** [Resolution](#)  
[Report](#)
33. Resolution authorizing the City Manager to submit applications to the New Hampshire Highway Safety Agency as outlined in its current grant program, traffic enforcement initiatives and equipment purchases; together with report from the Police Department.

**Attachments:** [Resolution](#)  
[Report](#)

34. Resolution authorizing the City Manager to submit an application with the National Recreation and Parks Association (NRPA); together with report from the Parks and Recreation Director.

**Attachments:** [Resolution](#)  
[Report](#)

35. Resolution authorizing the City Manager to submit an application for United States Tennis Association (USTA); together with report from the Parks and Recreation Director.

**Attachments:** [Resolution](#)  
[Report](#)

### **Appointments**

36. City Manager's proposed reappointments to the Conservation Commission. James Owers, Kristine Tardiff and Tracey Boisvert

**Attachments:** [Report](#)

37. City Manager's proposed appointment to the Heritage Commission. J. Richard Jaques, Sr

**Attachments:** [Report](#)

*\*\*End of Consent Agenda\*\**

### **Public Hearings**

- 38A. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 14, Morals and Conduct; together with report from the Deputy City Manager - Development.

**Attachments:** [Ordinance](#)  
[Report](#)

- 38B. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index, Fleet Body & Maintenance Technician/Welder; together with report from the General Services Director and the Director of Human Resources and Labor Relations.

**Attachments:** [Ordinance](#)  
[Report](#)

### **Public Hearing Action**

39. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 14,

Morals and Conduct; together with report from the Deputy City Manager - Development.

**Attachments:** [Ordinance](#)  
[Report](#)

40. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index, Fleet Body & Maintenance Technician/Welder; together with report from the General Services Director and the Director of Human Resources and Labor Relations.

**Attachments:** [Ordinance](#)  
[Report](#)

### **Reports**

41. Conservation Commission Conservation Open Space Plan Update, presented by the Conservation Commission Chair and Assistant City Planner.

**Attachments:** [Report](#)

42. Presentation and advisory report, from the Concord Energy and Environment Committee, in support of the goal of 100% renewable energy for the City of Concord.

**Attachments:** [Report](#)

43. Report and presentation from the Economic Development Director - Economic Development Marketing Tool Kit.

**Attachments:** [Report](#)

44. "Concord Recycles: One Bin - No Bags" Presentation.

45. Report and presentation by the City Planner on a draft of the Main Street Design Guide.

**Attachments:** [Report](#)  
[Main Street Design Guide Draft](#)

### **New Business**

#### **Unfinished Business**

#### **Comments, Requests by Mayor, City Councilors**

#### **Comments, Requests by the City Manager**

#### **Consideration of items pulled from the consent agenda for discussion**

*\*Item 18 pulled from consent*

### **Adjournment**

**Information**

- Inf1. November 21, 2017 Committee for Concord's Plan to End Homelessness Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf2. December 14, 2017 Golf Course Advisory Committee Draft Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf3. December 14, 2017 Transportation Policy Advisory Committee Minutes.  
**Attachments:** [Minutes](#)
- Inf4. December 19, 2017 Traffic Operations Committee Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf5. January 8, 2018 Concord Public Library Board of Trustees Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf6. January 11, 2018 Tax Exemption Policy Committee Draft Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf7. January 16, 2018 Airport Advisory Committee Draft Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf8. January 16, 2018 Golf Course Advisory Committee Draft Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf9. Communication from the Concord Coalition to End Homelessness expressing their appreciation to members of City Council for their support of the Concord Winter Shelter.  
**Attachments:** [Communication](#)
- Inf10. Upcoming events at the Concord City Auditorium.  
**Attachments:** [Upcoming Events at the Concord City Auditorium](#)
- Inf11. Annual Customer Notice from Comcast Cable.  
**Attachments:** [Annual Notice](#)