



CITY OF CONCORD

New Hampshire's Main Street™

REPORT TO THE MAYOR AND CITY COUNCIL

FROM: Martha Drukker, Associate Engineer – Capital Projects

DATE: January 24, 2024

SUBJECT: Municipal Airport Grant Acceptance and Funding Appropriation – CIP #383 Airport Terminal Building Parking Infrastructure Design

Recommendation

1. Accept this report.
2. Authorize the City Manager to accept and enter into a Grant Agreement for \$115,830 with the New Hampshire Department of Transportation (NHDOT), Bureau of Aeronautics for the purpose of design and permitting the new parking lot and related site infrastructure improvements required for the Airport Terminal Building as programmed in the FY24 Capital Budget.
3. Set the attached resolution appropriating the sum of \$115,830, of which 90% is eligible Federal (\$104,246), 5% eligible State (\$5,792), 5% eligible City (\$5,792), for design and permitting of a new parking lot and related site infrastructure improvements at the Concord Municipal Airport public hearing on March 11, 2024.

Background

The 2006 Airport Master Plan recommended that a new terminal building be constructed at the Concord Municipal Airport. The project is included in the Capital Improvement Program as CIP #383. The project includes parking lot, infrastructure and landscape improvements to support the new facility.

On March 13, 2023, the City Council approved Resolution #9540, which authorized the City Manager to apply for grant funds for this purpose.

Discussion

The attached resolution appropriates the sum of \$115,830 to support design of parking lot improvements associated with the new airport terminal building. Of this total, 90% is the federal share (\$104,246) and 5% is City and State share (\$5,792 each). The City's financial contribution is supported by the Airport Fund.

Per Federal Aviation Administration (FAA) requirements, the terminal building and parking lot project – although related – must be separate grant applications due to FAA's project priority ranking system.

Grant awards will be announced in late March 2024.