



# City of Concord

## City Council

### Meeting Agenda

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Monday, May 11, 2026

7:00 PM

City Council Chambers  
37 Green Street  
Concord, NH 03301

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*A non-meeting consultation with legal counsel in accordance with RSA 91-A:2, I (b) followed by non-public sessions in accordance with RSA 91-A: 3, II (d) to discuss contract negotiations and property acquisition to begin at 5:30 p.m.*

1. Call to Order.
2. Invocation.
3. Pledge of Allegiance.
4. Roll Call.
5. Approval of Meeting Minutes.

April 13, 2026 City Council Draft Meeting Minutes.

**Attachments:** [Minutes](#)

6. Agenda overview by the Mayor.

*\*\*Consent Agenda Items\*\**

#### **Referral to the Recreation and Parks Advisory Committee**

7. Communication from Julia Freeman-Woolpert requesting review of current park permit fees for small community events and discussion of ways to improve access to public parks for local use.

**Attachments:** [Communication](#)

#### **Referral to the Traffic Operations Committee**

8. Communication from Teresa Vincent, together with a petition from South Broadway Street constituents, requesting traffic safety improvements at the intersections of Broadway and Wiggin, and Broadway and Rockingham Streets.

**Attachments:** [Communication](#)

9. Communication from Peter Osiecki, Gilmore Street resident, requesting enhanced traffic enforcement and noise mitigation, South Street and Pillsbury Street.

**Attachments:** [Communication](#)

**Referral to the Transportation Policy Advisory Committee**

10. Communication from Gerard Bedard suggesting the removal of Exit 14 on I-93 as well as improvements to Loudon Road for safer, more connected community.

**Attachments:** [Communication](#)

**Items Tabled for June 4, 2026 Public Hearings (To be submitted under separate cover.)**

11. Resolution fixing and determining the amount of money to be appropriated by the City of Concord for the Fiscal Year 2027 ending June 30, 2027 for the General Fund, Special Revenue Funds, Enterprise Funds, Debt Service Funds and De Minimis Accounts.
12. Resolution repurposing Capital Project Funds for use in the Fiscal Year 2027 Capital Improvement Program and Annual Closeout of Capital Projects; together with a report from the Director Office of Management & Budget.
13. Resolution appropriating funds for Fiscal Year 2027 (July 1, 2026 to June 30, 2027) for Capital Projects, authorizing the issuance of Bonds and Notes, accepting funds in Capital Transfers, and authorizing the use of Reserve Funds for various Capital Projects more specifically identified in the budget document.
14. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 1, Government Organization; Article 1-5, Fees, Fines, and Penalties, Schedule I, by amending Chapter 9, Water, Section 9-1-6 Water Use Rates, Section 9-1-8 Water Fixed Charges, Section 9-3-8 Sewer Use Rates, and Section 9-3-8(a) Sewer Fixed Charges.

**Items Tabled for June 8, 2026 Public Hearings**

15. Resolution appropriating the sum \$36,502 for the Beaver Meadow Golf Course Club House & Buildings project (CIP #107), accepting the sum of \$14,472 in donations from SkiTheBeav, and authorizing the use of \$22,030 from the Recreation Reserve for this purpose; together with a report from the Deputy City Manager - Finance.

**Attachments:** [Resolution](#)

[Report](#)

[Letter to City Council](#)

16. Resolution appropriating the sum of \$10,000 in the Parks & Recreation Grants and Donations Skate Park subproject for the construction of the Skate Park at Kiwanis Park and accepting the sum of \$10,000 as a donation from the Concord Skate Park Association for this purpose; together with a report from the Parks and Recreation Director.

**Attachments:** [Resolution](#)

[Report](#)

**From the City Manager**

17. Positive Citizen Comments.

**Attachments:** [Report](#)

**Consent Reports**

18. Diminimus gifts and donations report from the Library Director requesting authorization to accept gifts and donations totaling \$6,355.37, as provided under the pre-authorization granted by City Council.

**Attachments:** [Report](#)

19. Diminimus gifts and donations report from the Parks and Recreation Director requesting authorization to accept monetary gifts totaling \$7,487.91, as provided for under the pre-authorization granted by City Council.

**Attachments:** [Report](#)

20. Quarterly Status Report on City Council's 2026-2027 Priorities.

**Attachments:** [Report](#)

21. March 31, 2026 Fiscal Year to Date Financial Statements and Report from Deputy City Manager - Finance.

**Attachments:** [Financial Statements](#)

**Consent Resolutions**

22. Resolution authorizing the City Manger to submit an application to the United States Department of Justice - Edward Byrne Memorial Justice Assistance Grant Program for funds designated for law enforcement related programs; together with a report from the Deputy Chief of Police.

**Attachments:** [Resolution](#)  
[Report](#)

23. Resolution authorizing the City Manager to submit an application for Federal Community Project Funding designated for law enforcement related programs; together with a report from the Deputy Chief of Police.

**Attachments:** [Resolution](#)  
[Report](#)

24. Resolution authorizing the transfer of \$20,000 from the Event Arts Grant Program to the Grants and Donations Fund to support the efforts of the City Council Ad-hoc Semiquincentennial and Tri-Centennial Committee for the July 4th Concord 250/300 Celebration; together with a report from the Deputy City Manager - Finance.

**Attachments:** [Resolution](#)  
[Report](#)

25. Resolution repurposing the sum of \$25,457.44, from various subprojects within the Library Buildings Capital Maintenance project (CIP #551) to include \$6,266.44, from the Fiscal Year 2024 Interior Upgrades subproject and \$19,191, from the Fiscal Year 2025 Chair Lift subproject to fund the assessment and design of an HVAC upgrade at the Concord Public Library; together with report from the General Services Director.

**Attachments:** [Resolution](#)  
[Report](#)

### **Appointments**

26. City Manager's proposed appointment to the Board of Trustees of Trust Funds:  
Travis Craig.

**Attachments:** [Report](#)  
[Resume](#)

27. Mayor Champlin's proposed appointments to the Board of Ethics: Marcia H. Moran, James D. Rosenberg, Stephen J. Shurtleff and Adam Pignatelli.

**Attachments:** [Appointments](#)

*\*\*End of Consent Agenda\*\**

### **Public Hearings**

- 28A. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-6, Schedule I, to modify no parking restrictions on Church Street between Bradley and Rumford Streets; together with a report from the Assistant Director of Community Development.

**Attachments:** [Ordinance](#)  
[Report](#)  
[Parking Committee Attachments](#)

- 28B. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 1, Government Organization, Article 1-5, Fees, Fines, and Penalties, Schedule 1; together with non-ordinance fees and a report from the Deputy City Manager-Finance.

**Attachments:** [Ordinance](#)  
[Proposed Ordinance & Non Ordinance Fees](#)  
[Report](#)

- 28C. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance by amending certain definitions included within the Glossary and Article 28-5, Supplemental Standards, by amending Section 28-5-2 Duplex or Two-Family Dwellings; together with a report from the Deputy City Manager -

Development.

**Attachments:** [Ordinance](#)  
[Report](#)

28D. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance, Section 28-5-3 Conversion of a Residential Building; together with a report from the Deputy City Manager - Development.

**Attachments:** [Ordinance](#)  
[Report](#)

28E. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance, Article 28-9, Administration and Enforcement, Section 28-9-3 Decisions by the Zoning Board of Adjustment (ZBA), and Subsection 28-9-3(f)(3) Application Procedure for the ZBA; together with a report from the Deputy City Manager - Development.

**Attachments:** [Ordinance](#)  
[Report](#)  
[NH RSA 676.7 ZBA Public Hearing Notice Requirements](#)  
[NH RSA 672.3 Abutter Definition](#)  
[NH RSA 21.53 Verified Mail](#)

28F. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance, Section 28-4-5 Development of Attached and Multifamily Buildings; together with a report from the Deputy City Manager - Development.

**Attachments:** [Ordinance](#)  
[Report](#)

28G. Resolution authorizing the City Manager to enter into a project agreement with the New Hampshire Department of Transportation (NHDOT) for the design, permitting, right-of-way, and construction of the multi-use path on the city-owned rail corridor from Sewalls Falls Road north to the Boscawen town line (CIP #543, State project no. 43732), appropriating the sum of \$1,553,928.00, in the Merrimack River Greenway Trail project (CIP #543), accepting the sum of \$1,243,142.40 in NHDOT Transportation Alternatives Program (TAP) funding, authorizing the transfer and use of Impact Fee Funds in the sum of \$225,000, and authorizing the transfer and use of Recreation Reserve Funds in the sum of \$85,785.60 for this purpose; together with a report from the Director of Special Projects and Strategic Initiatives. (Revised resolution, supplemental report and communication from the Friends of the Merrimack River Greenway Trail submitted.)

**Attachments:** [Resolution](#)  
[Report](#)  
[MRGT Master Plan](#)  
[Revised Resolution](#)  
[Supplemental Report](#)  
[MRGT Letter of Commitment](#)

### **Public Hearing Action**

29. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-6, Schedule I, to modify no parking restrictions on Church Street between Bradley and Rumford Streets; together with a report from the Assistant Director of Community Development.

**Attachments:** [Ordinance](#)  
[Report](#)  
[Parking Committee Attachments](#)

30. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 1, Government Organization, Article 1-5, Fees, Fines, and Penalties, Schedule 1; together with non-ordinance fees and a report from the Deputy City Manager-Finance.

**Attachments:** [Ordinance](#)  
[Proposed Ordinance & Non Ordinance Fees](#)  
[Report](#)

31. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance by amending certain definitions included within the Glossary and Article 28-5, Supplemental Standards, by amending Section 28-5-2 Duplex or Two-Family Dwellings; together with a report from the Deputy City Manager - Development.

**Attachments:** [Ordinance](#)  
[Report](#)

32. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance, Section 28-5-3 Conversion of a Residential Building; together with a report from the Deputy City Manager - Development.

**Attachments:** [Ordinance](#)  
[Report](#)

33. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance, Article 28-9, Administration and Enforcement, Section 28-9-3 Decisions by the Zoning Board of Adjustment (ZBA), and Subsection 28-9-3(f)(3)

Application Procedure for the ZBA; together with a report from the Deputy City Manager - Development.

**Attachments:** [Ordinance](#)

[Report](#)

[NH RSA 676.7 ZBA Public Hearing Notice Requirements](#)

[NH RSA 672.3 Abutter Definition](#)

[NH RSA 21.53 Verified Mail](#)

34. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance, Section 28-4-5 Development of Attached and Multifamily Buildings; together with a report from the Deputy City Manager - Development.

**Attachments:** [Ordinance](#)

[Report](#)

35. Resolution authorizing the City Manager to enter into a project agreement with the New Hampshire Department of Transportation (NHDOT) for the design, permitting, right-of-way, and construction of the multi-use path on the city-owned rail corridor from Sewalls Falls Road north to the Boscawen town line (CIP #543, State project no. 43732), appropriating the sum of \$1,553,928.00, in the Merrimack River Greenway Trail project (CIP #543), accepting the sum of \$1,243,142.40 in NHDOT Transportation Alternatives Program (TAP) funding, authorizing the transfer and use of Impact Fee Funds in the sum of \$225,000, and authorizing the transfer and use of Recreation Reserve Funds in the sum of \$85,785.60 for this purpose; together with a report from the Director of Special Projects and Strategic Initiatives. (Revised resolution, supplemental report and communication from the Friends of the Merrimack River Greenway Trail submitted.)

**Attachments:** [Resolution](#)

[Report](#)

[MRGT Master Plan](#)

[Revised Resolution](#)

[Supplemental Report](#)

[MRGT Letter of Commitment](#)

## **Reports**

### **New Business**

### **Unfinished Business**

36. Presentation on the Memorial Field Master Plan from the Parks and Recreation Director. (Presentation given at the November 10, 2025 City Council Meeting.) (Action on this item tabled at the November 24, 2025 City Council Meeting.) (Communication from Concord School District received.) (Petition and public

testimony received.)

**Attachments:** [Memorial Field Presentation](#)  
[CSD Communication](#)  
[Petition](#)  
[Public Testimony](#)

37. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-7.1, Parking Prohibited During Certain Hours and Months in Designated Places, Schedule IX; to modify parking requirements on School Street between Pine and Liberty Streets; together with a report from the Assistant Director of Community Development. (Action on this item tabled at the August 11, 2025 City Council meeting.) (Public comments received.)

**Attachments:** [Ordinance](#)  
[Report](#)  
[2023 CHS Area Parking Restrictions Summary Report](#)  
[Public Comments](#)

38. Resolution appropriating the sum of \$84,000 to support efforts by Concord's Plan to End Homelessness and authorizing a transfer in from the Community Improvement Reserve in the sum of \$84,000 for this purpose; together with report from Councilor Jim Schlosser. (Action on this item tabled at the April 14, 2025 City Council meeting.)

**Attachments:** [Resolution](#)  
[Report](#)  
[Attachments](#)

### **Comments, Requests by Mayor, City Councilors**

### **Comments, Requests by the City Manager**

### **Adjournment**

### **Information**

Inf1 August 13, 2025 Joint City/School Memorial Field Planning Committee approved Meeting Minutes.

**Attachments:** [Minutes](#)

Inf2 January 15, 2026 Trustees of Trust Fund Meeting Minutes.

**Attachments:** [Minutes](#)

Inf3 March 2, 2026 Heritage Commission Meeting Minutes.

**Attachments:** [Minutes](#)

- Inf4 March 3, 2026 Architectural Design Review Committee Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf5 March 11, 2026 Conservation Commission Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf6 March 11, 2026 Conservation Commission Trails Subcommittee Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf7 March 18, 2026 Planning Board Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf8 March 19, 2026 Recreation and Parks Advisory Committee Meeting Minutes.  
**Attachments:** [Minutes](#)  
[CSD Track Inspection Report](#)
- Inf9 March 23, 2026 Parking Committee Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf10 April 2, 2026 Manager's Review Committee Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf11 April 6, 2026 Concord Public Library Board of Trustees Draft Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf12 April 7, 2026 Everett Arena Advisory Committee Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf13 April 9, 2026 Golf Course Advisory Committee Draft Meeting Minutes.  
**Attachments:** [Minutes](#)
- IInf14 April 16, 2026 Trustees of Trust Fund Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf15 April 20, 2026 Fiscal Policy Advisory Committee Draft Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf16 April 27, 2026 Parking Committee Draft Meeting Minutes.  
**Attachments:** [Minutes](#)