

**City of Concord
Transportation Policy Advisory Committee**

Meeting Minutes

Thursday, February 26, 2015 - 6:00pm to 8:00pm
City Council Chambers

1. Call to Order/Introductions

Dick Lemieux, Chair, called the meeting to order. Those in attendance included:

Committee Members Present:

Dick Lemieux (At-Large - Chair)
Byron Champlin (Council Representative)
Ursula Maldonado (At-Large)
Craig Tufts, (Bicycling Community)
Sheila Zakre (At-Large)
Jim Sudak (Public Transportation Representative)
Rob Mack, Traffic Engineer (City Manager's Designee)

Committee Members Not Present:

Rob Werner (Council Representative)
Brent Todd (Council Representative)
Tom Irwin (At-Large)

Staff, Visitors and Guests Present:

None

2. Approval of January 22, 2015 and February 5, 2015 meeting minutes

The January 22, 2015 and February 5, 2015 minutes were both approved as submitted (Motion-Champlin; Second-Sudak; Unanimous).

3. Presentations

There were no presentations.

4. Public Comment

There was no public comment.

5. New business

There was no new business.

6. Old Business

a. Review/update Comprehensive Transportation Policy

The Chair noted that there were two items needing further consideration: wording for Policy Item 2 related to street connectivity; and wording related to the policy statements on public transit. Regarding the latter, it was noted that Tom Irwin had suggested some alternate policy statements last month and that Councilor Todd had followed up with several questions. Since neither was able to attend tonight's meeting, members

concluded that it would be appropriate to continue the consideration of this item at the next meeting so both can contribute to the discussion. Further discussion of this item was suspended until the next meeting ((Motion-Lemieux; Second-Maldonado; Unanimous).

7. Consent Reports

a. Approval of Subcommittee Minutes (Pedestrian, Bicycle, Public Transportation, and Traffic Operations)

The following consent reports were accepted by unanimous consent: Traffic Operations - January 20, 2015.

8. City Council Meeting Update

Councilor Champlin noted that at its February meetings, City Council: accepted the TPAC report recommending consideration of a new CIP item to provide matching funds for Concord Area Transit (CAT) bus replacements over the next three years; authorized TPAC to provide a letter of recommendation to NHDOT regarding Central New Hampshire Regional Planning Commission's (CNHRPC) grant application for funds to conduct CAT's boarding and alighting study; and discussed the CIP and scheduling of projects in the out-years.

9. TPAC Referrals from City Council, Staff and Chair

a. None

10. Status report on subcommittees

a. Bicycle/Pedestrian Committee, Craig Tufts

Craig Tufts reported that TPAC-B/P did not meet last month. He also noted that the Transportation Advisory Committee (TAC) of the CNHRPC approved Concord's request for CNHRPC assistance in developing a pedestrian master plan.

b. Public Transit Committee, Tom Irwin

Jim Sudak reported that the state had approved funding for CNHRPC to support CAT's boarding and alighting study this coming year.

c. Traffic Operations Committee, Rob Mack

Rob Mack reported that TOC did not meet in February.

11. Staff Updates

a. Downtown Complete Streets Improvement Project - TIGER 2012 (CIP460)

Rob Mack reported that construction of the N. Main Street segment of the corridor will begin later in March. The Chair noted that Market Days would be scheduled from June 25 to 27 this year in order to coincide with the expected completion of construction activity on the east side of the street.

b. US Route 3 North Improvements (CIP 35)

Rob Mack reported that a request for construction bids for the final segment of the project (Phase 6 from Borough Road to Lilac Street) would be advertised shortly. This phase of the project includes: full street reconstruction with bike lanes; new sidewalk along the west side with crosswalks at several locations; signal improvements at the Fisherville/Borough intersection including countdown pedestrian signals, video

detection and flashing yellow arrow; and an emergency vehicle hybrid beacon at the Manor Fire Station.

c. **Sewalls Falls Bridge Replacement Project (CIP 22)**

Rob Mack reported that the final design of the new bridge is underway.

d. **Loudon Road Corridor Improvements (CIP 19)**

Rob Mack reported that the preliminary design and environmental study has been completed and submitted to NHDOT for review. Advertising for construction bids is anticipated in the late spring with construction to follow in the summer.

e. **I-93 Bow-Concord (NHDOT)**

Rob Mack reported that traffic modeling for the project continues and that NHDOT has contacted the city about developing a Project Advisory Committee in anticipation of initial study discussions later this year.

f. **TAP application for funding for the MRGT**

The Chair noted that although the MRGT application was ranked No. 1 in the CNHRPC region and No. 2 in the state, NHDOT ultimately rejected the application on the opinion that the funding request was mostly for design without adequate commitment for construction. The city is currently applying for a Land and Water Conservation Trust grant for potential project funding.

12. Other Discussion Items

Dick Lemieux inquired about the city's policy of posting temporary no parking along select streets during winter snow maintenance. Rob Mack noted that General Services may post temporary no parking signs along the side of a street to ensure there are no parked vehicles in advance of snow-clearing operations. The temporary signs may also be posted at locations where snow banking along a street is extensive enough to cause parked vehicles to significantly encroach into the travel way impeding vehicle passage, particularly larger vehicles such as emergency response vehicles, trash disposal trucks, and school buses. In the latter case, these signs would stay in place until such time as the snow banks are able to be cleared.

13. Adjourn

The meeting was adjourned at about 7:35 PM (Motion-Champlin; Second-Zakre; Unanimous).

Upcoming Meeting Dates: March 26, 2015
 April 23, 2015
 May 28, 2015