



City of Concord

Fiscal Policy Advisory Committee

Meeting Minutes - Draft

Monday, December 19, 2022

4:30 PM

City Hall
41 Green Street, 2nd Floor Conference
Room

1. Call to Order

The meeting was called to order at 4:30 PM.

2. Roll Call

Present:

City Councilors - Keith Nyhan (Chairman), Byron Champlin, Amanda Grady Sexton, Candace White Bouchard, Fred Keach, Gail Matson and Mayor Jim Bouley.

City Staff - Thomas Aspell, Jr., City Manager; Brian LeBrun, Deputy City Manager - Finance; Matt Walsh, Interim Deputy City Manager - Development; Jim Kennedy, City Solicitor; Jennifer Johnston, Director of Human Resources & Labor Relations; Audrey Desbiens, Accountant; Bob McManus, Director of OMB; Rebekah Dougherty, Budget Analyst; and Sue Stevens, Executive Assistant.

3. Approval of the Meeting Minutes

Councilor Grady Sexton moved to approve the draft minutes from the October 17, 2022 meeting. The motion was duly seconded and passed with no dissenting votes.

4. Audit Presentation by Melanson

This item was postponed until January.

5. Non-Public Session under RSA 91-A:3, II (a) compensation for City employees and Consultation with Legal under RSA 91-A:2, I (b)

At 4:40 PM, Councilor Nyhan moved to enter into a non-meeting, attorney-client meeting, in accordance with RSA 91-A:2, I (b). The motion was duly seconded and passed with no dissenting votes. At 5:15 PM, Councilor Nyhan moved to adjourn the non-meeting. The motion was duly seconded and passed with no dissenting votes.

At 5:15 PM, Councilor Nyhan moved to enter into non-public session, in accordance with RSA 91-A:3, II, (a), for the purpose of discussing compensation

for City employees. The motion was duly seconded and passed with no dissenting votes. At 6:13 PM, the committee adjourned the non-public session. Upon reentering the public meeting, Councilor Matson moved to seal the minutes. The motion was duly seconded and passed with no dissenting votes.

6. New Budget Reports for FY 2024 Budget Document

Deputy City Manager - Finance Brian LeBrun provided sample documents and indicated that City Administration will be providing a more detailed level of expense reporting in the FY 2024 budget. The new reports will expand on the summary pages of the expenses for each Department. This new reporting should only add about 10-12 pages to the overall budget document. Committee members were very receptive to this.

7. Referral from City Council - Lighting on Constitution Avenue

City Manager Tom Aspell informed the committee of a request submitted by Steve Duprey asking the City to install street lights on Constitution Avenue, particularly in the area under the I-93 bridge. Manager Aspell noted that, in the past, the State ran lights in that location, but may have shut them off at some point to conserve electricity. Manager Aspell indicated that he has had Unitil take a look at the area, and Unitil has advised that the City have a designer come take a look to help us figure out what we want/need. Manager Aspell noted that, without a designer, the cost is in the area of six figures.

Manager Aspell noted that it might make more sense to wait until the I-93 project goes forward, as this is a location that will be impacted and this issue could be addressed at that time.

Councilor Bouchard suggested that, in the meantime, the City ask the State what it would cost for them to turn the lights back on. Committee members agreed with this approach.

8. Other

As the January Fiscal Policy Advisory Committee Meeting is scheduled for Monday, January 16th, which is a City holiday, the committee agreed that Tuesday, January 17th, is an acceptable reschedule date.

10. Adjournment

Councilor Bouchard moved to adjourn. The motion was duly seconded, passed with no dissenting votes, and the meeting adjourned at 6:25 PM.