



# City of Concord

## City Council

### Meeting Minutes - Draft

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Thursday, January 8, 2026

6:00 PM

City Council Chambers  
37 Green Street  
Concord, NH 03301

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1. Mayor Champlin called City Council Orientation to order at 6:03 PM.
4. Roll Call.

**Present:** 11 - Councilor Stacey Brown, Mayor Byron Champlin, Councilor Mark Davie, Councilor Jeff Foote, Councilor Amanda Grady Sexton, Councilor Michele Horne, Councilor Aislinn Kalob, Councilor Jennifer Kretovic, Councilor Jim Schlosser, Councilor Kris Schultz, and Councilor Ali Sekou,

**Excused:** 2 - Councilor Nathan Fennessy, and Councilor Brent Todd

**Arrived Late:** 2 - Councilor Fred Keach, Councilor Judith Kurtz

**Left Early:** Councilor Amanda Grady Sexton, Councilor Kris Schultz

**Staff Members Present:** City Manager Tom Aspell, City Clerk Janice Bonenfant, Deputy City Clerk Deborah Tuite, City Solicitor John Conforti, Deputy City Manager-Finance Brian LeBrun, Deputy City Manager-Development Matt Walsh, Director of Assessing Jonathan Rice

2. City Charter
3. City Council Rules
4. Council Meeting Protocol Discussion (no attachment)
5. Chapter 91-A, Access to Governmental Records and Meetings
6. Non-Public Meetings and/or Non-Public Sessions (no attachment)
7. Code of Ethics
8. Budget/Fiscal Information

Annual Budget (no attachment)

9. Financial Statements YTD ending 9-30-25
10. Fiscal Goals and Fund Balance Policy
11. Tax Rate/Property Assessments
  - 2025 Tax Rate Memo to Council
  - 2025 Property Assessment Report
12. Capital Improvement Projects (CIP) and Tax Increment Finance (TIF) Districts (no attachments)
13. Staffing Levels
14. City Council List
15. Department Heads
16. Department Descriptions
17. City Manager's Perspective (no attachment)

**Action:** City Solicitor John Conforti provided an overview of the authority of the City Council, the City Charter, City Council Rules, Council meeting protocols, the Right-to-Know Law, non-public meetings and non-public sessions, and the Code of Ethics.

Deputy City Manager - Finance Brian LeBrun provided an overview of the annual budget, financial statements, and the fiscal goals and fund balance policy.

Director of Assessing Jonathan Rice provided an overview of tax rates and property assessments.

Deputy City Manager - Development Matthew Walsh provided an overview of the Capital Improvement Programs and the Tax Increment Financing (TIF) districts.

City Manager Thomas Aspell concluded the orientation by sharing his perspectives regarding to the roles and responsibilities of the City Council.

18. Adjournment

City Council Orientation adjourned at 9:12 PM.

Information Item

Infl City Council Orientation PowerPoint Presentation.

*A true copy, I attest:*

*Deborah Tuite  
Deputy City Clerk*